

Executive Meeting Agenda
Saskatchewan Geological Society
Thursday, March 4, 2021 @ noon via Teams

2021 Executive: Dillon Johnstone, Samantha Van De Kerckhove, Taylor Forsythe, Andrew Morley, Dave Thomas, Mike Thomas and Brian Brunskill.

Guests: Kate MacLachlan – Education & Outreach; Brendan Bishop

- **Approval of Agenda**

No one objects; Brian approves.

- **Approval of Minutes of last Executive Meeting – January 14, 2021**

Brian has read the minutes and did not find any errors and omissions.

- **Review of Actions / Business arising from January 14th meeting**

Actions completed by all parties.

- **Kate MacLachlan – Education & Outreach**

Main yearly event is the school lectures. Kate is exploring the idea of virtual school presentations in the future in order to reach more people and to spend less money. She is also hoping to provide more resources to students. This would mean that the hands on activities would likely cease – they are a lot of organizational work and only reach about 600 students. She's hoping to create some outreach/education videos that can be distributed. This year instead of the school talk, they Kate and APEGS made a couple videos. APEGS is currently relooking at their relationship with societies/Education and outreach.

Kate asks is the SGS wants to continue with this? Where we want to go with it? What format? Can it be part of the regular budget?

Dave asked about the lesson plans and videos – were they done by APEGS or SGS? A: APEGS made a video based off of an SGS lesson plan. It was a one-off video for Geoscience and Eng week.

Sam suggests Kate can make the decisions regarding the direction of outreach (ie. virtual)

Brian suggests Kate gives us an estimated yearly budget for outreach and we can go from there.

Dave suggest the estimated budget include a quality range – cost for “homemade” vs cost for professional videos. Also, how much volunteer help will be needed.

Dave suggests that videos can be specialized based on the lesson plans.

Dillon and Kate guess it has cost about 2 to 4 grand in the past – that money came from external sources.

If we cut back on cost significantly by going virtual, SGS budget can hopefully absorb the cost.

Hoping to bridge the gap between teachers and geoscientists – Kate has one volunteer that is very helpful for that right now. Also has lots of teachers that will be willing to give feedback and help make this a success.

Sam suggests a transition year – try the virtual but still have a school visit?

Dave asks for clarification on the APEGS grants. A: APEGS gives a \$4000 grant that can be used for any of the societies activities. Kate has also applied for additional funding specifically for the education and outreach.

Brendan asked about collaboration with U of S outreach. This could be an opportunity to get more university students to help out.

Action Item: Kate to send the executive an estimated year budget for virtual education and outreach including different options for different levels of production quality.

- **Executive Update Reports**

- **President**

- Formalize relationship with other Geological Societies (N. Dakota, Montana, etc.) to share access to virtual talks – see forwarded email from Brian

Dan Kohlruss and Michael Hofmann (MGS) suggest collaboration between different geological societies with regards to webinar talks and field trips. Sam is concerned about sending too many emails to the membership. Dave notes there can be confusion about talks when they are close together.

Taylor/Sam suggest we notify our members of the collaboration and give them the option to opt out if they prefer not to receive many emails. Dave/Taylor suggest SGS emails on behalf of the other Society's because we should not share email lists. We could send fewer emails with each email including a number of talks from the different affiliated societies. Dave would then also send our talk notifications to one member of each collaborative society for them to distribute to their membership.

Dave suggests we have this agreement informally, but not a formal MOU as suggested by Dan and Michael – everyone agrees.

Dave moves that we reply to the Societies (MGS and NDGS) with an informal agreement to share their webinar notices and links with our membership and to provide them with our webinar notifications and links to be distributed to their respective memberships.

Taylor seconds the motion.

Motion carried.

Action Item: Brian?? To email Dan and Michael.

- **Past-President**

- Dave MacDougall Honour Roll letter recommendation – asked Mike and Dave T. to join the committee Only mentioned at the AMG – neither have heard anything about it since;

Action Item: Mike to follow up with Dave MacDougall

- Assisting CSPG with Field trips in Saskatchewan - see email forwarded from Melinda:

Our SGS field trips are typically sold out with waiting lists, so Mike thinks that collaborating for field trips may be problematic. If CSPG is simply looking for help or guidance for their own field trips into Saskatchewan, Mike and others would be willing to help. He suggests some other options that differ from what they listed in their email such as touring to northern Sask to see Precambrian metamorphic and migmatitic rocks with sedimentary protolith, or helping with a core conference type of event.

Action Item: John Lake and Mike T to get in touch to clarify what CSPG want from SGS.

- Mike expresses his concern about overloading the volunteers/executive with too much work if the society continues to take on responsibilities

- **Vice-President**

Memberships are coming in; Taylor plans to update the mailing list so people who haven't renewed since 2017 will be off the mailing list (this 3-year window was voted on by the executive in previous years). He will send an email notification to all the expiring members first to give them a heads up.

Action Item: Sam to update website membership price at the end of March

Action Item: Taylor to update corporate sponsor email list and email expiring members

- **Secretary**

Nothing new to report

- **Treasurer**

- \$4000 grant was received from Apegs for each of 2020 and 2021.
- From AGM - Discuss scheduled review of financial records (review engagement report which costs approx. \$4000)

Dillon would rather not implement a schedule because the point of the vote is to make a decision each year.

Mike notes that the review is typically not ever necessary – it just offers peace of mind to the members that our finances are in check, but if the treasurer is confident in his/her report, that is good enough for most members.

Dillon suggests a record of previous audits/reviews/bookkeeping etc. would be helpful and should be included in the Treasurers Report in future years for the membership to see.

Dave makes a motion that the Society does NOT create a schedule for review engagement reports as suggested in the 2020 AGM held in Feb 2021

Sam seconds.

Motion carried.

Dillon motions that future Treasurers Reports include a recommendation from the Society Executive as to whether not a review engagement report is required.

Brain Seconds

Motion carried.

- **Business Manager**

This year's curling bonspiel had to be cancelled once again due to COVID 19.

- **Program**

- From AGM – consider recording and availability of talks

- **Old business**

- **New business**

- **Next meeting**

TBD

- **Adjourn**

Meeting adjourned