

**Executive Meeting Agenda**  
**Saskatchewan Geological Society**  
**Friday, April 22, 2016, Noon,**  
**11<sup>th</sup> Floor West BR, 1945 Hamilton St., 12:00 pm**

Present:

Regrets:

1. Approval of Agenda

*Motion was made by Jason, and was seconded by Monica.*

2. Approval of Minutes of last executive meeting on Mar. 18, 2016.

*Motion was made by Ralf, and was seconded by Michelle.*

3. New business

a. New Secretary: Omid Mahmoodi (motion required)

*Ryan made a motion and new secretary was approved by executive members present at the meeting. Omid will be secretary until the end of the current AGM term.*

b. Debrief on Public/School Lectures (Jason, Kate); cheque from APEGS?

*Generally, people were impressed by the lectures held for two days (Wednesday and Thursday). Approximately, 1400 students attended at the lectures. The event has had a positive impact on recognition of publicity of the SGS. In terms of planning for future events, the schedule should be assigned and checked by the speaker and engaged individuals ahead of time. One cheques of 1000 CAD was received from APEGS and deposited. Two more cheques of 250 CAD each should be received from Physics and Geology departments at U of R.*

c. Debrief on 2016 curling bonspiel; 2017 Curling booking (Maria)

*Regarding the successful experience of this event in 2016, Maria is going to book 2017 curling on March 18<sup>th</sup>. ACTION: Book curling bonspiel at Tartan for March 18, 2017 (Maria).*

d. Golf Tournament/BBQ (Maria)

*Maria is going to contact Golf club to book this event for 48 people on Sept 9<sup>th</sup>. Application forms (fillable PDF files) should be prepared and uploaded on the website. The exact time and location of BBQ is not set yet, though the MacDougalls have indicated they'd be willing to host again.*

*ACTION: Make booking at golf course for 48 people for Sept. 9<sup>th</sup> (Maria).*

e. Role of Geoscape in SGS (Ryan, Ralf)

*After Ralf gave a brief background of the involvement of SGS in Geoscape, people at the meeting agreed to have another meeting with Fran and Kate involved to discuss how to manage the SGS partnership with Geoscape.*

*ACTION: Set up meeting with Fran, Kate, and Exec in advance of next Exec meeting to discuss history of SGS-Geoscape (Ryan).*

f. Honour roll: lifetime or emeritus membership? (revisit from last meeting)

*One lifetime membership per Honour Roll recipient was approved. Ryan made a motion, Michelle seconded to approve, and other people were in favor of having this type of membership awarded to honour Roll recipients.*

g. Other?

4. Ongoing business

- a. CIF, CGF Grant applications

*Application submitted and responses are yet to come.*

- b. Corporate donation letter (Monica)

*Monica is going to send out the letter to get other opinion and comment. It should be ready for review in a week from the meeting.*

- c. SGS gym night (Jason)

*It was a good idea to create a friendly environment for people to meet up out the university or work places. If enough people show interest, application for fall season should be submitted to the city by mid-August.*

- d. Field Trip update (Gavin/John)

*It will be held on Aug 18<sup>th</sup>-22<sup>nd</sup> for three nights in Jasper and one night in Hinton. Costs and required budget should be determined to be discussed in the next executive meeting. Mike will follow-up with Gavin about this next week at lab.*

- e. Scanning of field trip guidebooks (all Exec; Omid is lead)

*Guidebooks should be collected and then scanned to have the digital copies available on the website.*

- f. Update: Date for file Clean-up at the Lab; Publications Inventory (Mike/Omid)

*Mike, Monica and Ryan are going to set a date for file Clean-up and boxing unpacked documents.*

*ACTION: Organize date for Mike, Monica and Ryan to meet at lab to start this process (Ryan)*

- g. Honour Roll Committee Report; certificates (Dave)

- h. Geoscape sub-committee report (?)

- i. Calendar sub-committee update (Ralf)

*Ralf is in the process of selection of final pictures.*

- j. Memberships update (Monica)

*Reminder emails should be sent to past members to renew their membership and pay the fees.*

*ACTION: send membership reminder email to past members who have not yet paid for 2016 (Monica).*

- k. Update of talk schedule (Jason, Mike)

*Omid's talk is on May 4<sup>th</sup>. Public speakers for Open House should be discussed in the next meeting.*

- l. Business Manager Update (Maria)

- m. Treasury update (Michelle )

*The financial statement is attached.*

- n. Kent Club report (new president: John Kelley)

*New executive members have been elected. They are planning for educational events and professional developments for upcoming fall semester.*

- o. Other business

## 5. Unfinished Business

- a. Geological Highway Map (Re-profiling through Website and SaskTourism; Reprint) (Ralf)

*There are enough maps for future purchases.*

- b. Update: Creation of a 'General SGS Policy' document; set out major contracts, agreements, policies for future executive; website passwords; other passwords; address whose duty it would be and where it would be housed (Ralf)

*The document is accessible on Dropbox, so everyone can contribute to edit and have input to it.*

6. Next meeting: Friday, May 20th @ noon?

*A definite time and location will be determined.*

7. Adjourn



**SASKATCHEWAN GEOLOGICAL SOCIETY**  
Financial Update April 21, 2016



	2016 Proposed		2016 Actual		NOTES
	Main	Sub	Main	Sub	
<b>NET SURPLUS/LOSS</b>	<b>\$ (12,560.00)</b>		<b>\$ (3,073.12)</b>		
<b>INCOME</b>	<b>\$ 125,800.00</b>		<b>\$ 7,963.69</b>		
Annual General Meeting	\$ 2,100.00		\$ 2,305.00		
Tickets				\$ 2,005.00	
Donations				\$ 300.00	
APEGS constituent society grant	\$ 4,000.00		\$ -		
Athabasca Basin Drillcore Workshop	\$ 5,600.00		\$ -		
Sponsorship		\$ 1,000.00		\$ -	
Registration		\$ 4,600.00		\$ -	
Calendar	\$ 4,200.00		\$ -		
Sponsorship		\$ 2,500.00		\$ -	
Sales		\$ 1,700.00		\$ -	
Curling bonspiel	\$ 800.00		\$ 705.00		
Education & Outreach	\$ 1,800.00		\$ 1,000.00		APEGS
School talk bussing		\$ 1,000.00		\$ 1,000.00	
Open House Public Lecture		\$ 500.00		\$ -	
Regina Public Lecture		\$ 300.00		\$ -	
Field trip	\$ 8,500.00		\$ -		
Golf tournament	\$ 2,100.00		\$ -		
Luncheon meeting tickets	\$ 3,700.00		\$ 875.00		
Membership Dues	\$ 3,500.00		\$ 1,595.84		
Merchandise/publication sales	\$ 3,800.00		\$ 1,482.85		
SK Geological Open House conference	\$ 85,700.00		\$ -		
City of Saskatoon grant		\$ 1,000.00		\$ -	
Exhibitor booths		\$ 49,700.00		\$ -	
Short course registration		\$ 13,000.00		\$ -	
Sponsorship		\$ 22,000.00		\$ -	
Sponsorships	\$ -		\$ -		
Corporate		\$ -		\$ -	
WBPC workshop	\$ -		\$ -		
<b>EXPENSE</b>	<b>\$ 138,360.00</b>		<b>\$ 11,036.81</b>		
Accounting	\$ 4,000.00		\$ -		
Administrative	\$ 100.00		\$ 131.98		
Annual General Meeting	\$ 3,500.00		\$ 4,402.69		
Catering				\$ 4,206.13	
Misc.				\$ 138.84	
Awards related				\$ 57.72	
Athabasca Basin Drillcore Workshop	\$ 1,400.00		\$ 40.71		Late submission for 2015 workshop.
Catering		\$ 550.00		\$ 40.71	
Fees (Stripe)		\$ 150.00		\$ -	
Printing		\$ 700.00		\$ -	
Awards/Grants	\$ 2,900.00		\$ 2,258.57		
John Lewry Travel Grant		\$ 1,000.00		\$ 1,000.00	
AGM awards		\$ 1,400.00		\$ 1,258.57	
Open House travel subsidy		\$ 500.00		\$ -	
Calendar (printing & mailing)	\$ 4,300.00		\$ -		
Canada Post (postage & post box rental)	\$ 450.00		\$ 218.08		
Curling bonspiel	\$ 850.00		\$ 735.00		Profit: \$30
Catering				\$ 420.00	
Ice rental				\$ 315.00	
Education & Outreach	\$ 7,600.00		\$ 317.02		
Open House Public Lecture		\$ 2,000.00		\$ -	
School talk bussing		\$ 2,600.00		\$ -	
School talk misc.		\$ 500.00		\$ 60.02	
Geoscape website		\$ 750.00		\$ -	
Regina Science Fair		\$ 350.00		\$ -	
Regina Public Lecture		\$ 1,400.00		\$ 257.00	
SCIEMATICS		\$ -		\$ -	
Field Trip	\$ 11,300.00		\$ -		Late submission for 2015 BBQ.
Golf Tournament	\$ 2,500.00		\$ 24.14		
Insurance	\$ 1,210.00		\$ -		
Luncheon meeting (catering/venue rental)	\$ 7,500.00		\$ 1,496.00		
Lunches for Executive Meetings	\$ 650.00		\$ -		
Publications (printing)	\$ 100.00		\$ -		
SK Geological Open House conference	\$ 84,750.00		\$ -		
A/V		\$ 7,500.00		\$ -	
Conference venue & catering		\$ 46,500.00		\$ -	
Displays		\$ 11,000.00		\$ -	
Lanyards & badges		\$ 1,400.00		\$ -	
Misc.		\$ 400.00		\$ -	
Program		\$ 750.00		\$ -	
Short course		\$ 7,500.00		\$ -	
Signage		\$ -		\$ -	
SK Geol. Society honorarium & expenses		\$ 2,300.00		\$ -	
Tote bags		\$ 1,300.00		\$ -	
Fees (PayPal/Stripe)		\$ 2,500.00		\$ -	
Website		\$ 3,600.00		\$ -	
Speaker Expenses	\$ 4,500.00		\$ 752.62		
Misc. (honorariums, AAPG fees)		\$ 1,500.00		\$ -	
accommodation		\$ 1,300.00		\$ 398.53	
food		\$ 600.00		\$ 99.39	
transportation		\$ 1,100.00		\$ 254.70	
speaker gifts		n/a		\$ -	
Website (SGS & Geoscape)	\$ 750.00		\$ 660.00		
WBPC Workshop	n/a		n/a		