

Executive Meeting Agenda
Saskatchewan Geological Society
Wednesday, September 28, 2016, 12:00 pm
11th floor Boardroom, 1945 Hamilton Street

Present: Ryan Morelli, Ralf Maxeiner, Omid Mahmoodi, Michelle Hanson, Maria Velez, Jason Cosford, John Kelley

Regrets: Mike Thomas, Kate MacLachlan

1. Approval of Agenda

Motion was made by Michelle, and was seconded by Monica.

2. Approval of Minutes of last executive meeting on August 29, 2016.

Motion was made by Michelle, and was seconded by Ralf.

3. New business

a. Golf tournament/Golf trophy/BBQ debrief (Maria, Monica, Ryan)

Leftovers from the BBQ were returned (if possible), donated, or stored for the next year event. The idea of new prizes was admired. The name of golf team winners over the past years should be mentioned in the golf trophy (Ryan). A brewery which provided a few prizes for the golf tournament should be acknowledged in the next newsletter (Ryan).

b. Website changes re: event registration (Ralf, Michelle)

Website needs new updates to facilitate event registration and payment. The required changes and costs should be determined by next meeting (Ralf and Michelle)

c. Open House preps/booth (Ryan)

Items required for the SGS booth at Open House was discussed. Calendars will be available for sale.

d. Education and Outreach Committee volunteers (Ryan, Kate)

As Michelle left the committee, someone should replace her. Maria agrees to attend Sciematics on October 15.

e. SGS merchandise renewal (Ryan)

People present at the meeting were in favor of purchasing new items. Hand lenses, coffee cups, new t-shirt and hoodies were suggested. Availability and costs of these items should be followed by: Ryan (ammonite), Monica (hand lenses), Maria (stickers). It was suggested by Jason that clothes should be order on demand rather than ordering a number of them in different sizes with no demand.

f. Other?

Purchasing an online version of Quickbooks for managing SGS accounts was suggested by Michelle. Motion was made by Ralf, and was seconded by Monica. All people approved the suggestion.

4. Ongoing business

a. Open House public lecture (all)

Scott Young from the Manitoba museum will give the public lecture at Open House. Upon his confirmation the talk will be advertised (Jason).

b. Sciematics 2016 update (Kate)

c. Progress On Geoscape curriculum update: contract with Kate Grapes-Yeo (Kate)

Unfinished

- d. Update - Role of Geoscape in SGS (Ralf, Ryan, Kate, Fran)
- e. Corporate donation letter mail out (Monica)

Letter mails will be sent out in mid-November; carry item over until next meeting..

- f. GEOrock Garden at Campbell Collegiate: update (Michelle, John K.)

Unfinished

- g. Possible Eastend field trip (John Lake)

No update.

- h. Publications inventory update (Mike)

Publication inventory was completed, report is to be delivered by Mike soon.

- i. Treasury update (Michelle)

A summary report is attached to the meeting minutes. A payment of >\$1000 for reimbursement of field trip expenses was discussed. Motion was made by Ralf, and was seconded by Maria. It was approved by all members.

- j. Honour Roll Committee Report; certificate mail out (Dave)

No update.

- k. Geoscape sub-committee report (Kate/Fran)

- l. Calendar sub-committee update (Ralf)

The calendar was sent out for printing. They will be ready in a week or two after this meeting, and the calendar sub-committee will have a meeting to discuss selling procedure (Ralf).

- m. Memberships update (Monica)

The membership database should be investigated and updated if required since the name and number of members and their emails are not consistent (Ralf and Monica).

- n. Update of talk schedule (Jason, Mike)

An updated list of speakers should be available on the website (Omid). A new venue at U of R campus was suggested to host the talks. John, Monica, and Maria will follow up on possibility for room reservation.

Providing lunch for attendees was also discussed. Maria will follow up the costs for this option.

- o. Business Manager Update (Maria)

No update.

- p. Kent Club report (John Kelley)

A new school year greeting event was organized and held by the club. New items were order for sale to the members.

- q. Other business

5. Unfinished Business

- a. Update SGS policy document

6. Next meeting: Thursday, October 27th?

7. Adjourn



SASKATCHEWAN GEOLOGICAL SOCIETY
Tentative* Financial Update Sept. 28, 2016



	2016 Proposed		2016 Actual		NOTES
	Main	Sub	Main	Sub	
NET SURPLUS/LOSS	\$ (12,560.00)		\$ 40,194.50		
INCOME	\$ 125,800.00		\$ 65,741.86		
Annual General Meeting	\$ 2,100.00		\$ 2,305.00		
Tickets				\$ 2,005.00	
Donations				\$ 300.00	
APEGS constituent society grant	\$ 4,000.00		\$ -		
Athabasca Basin Drillcore Workshop	\$ 5,600.00		n/a		
Sponsorship		\$ 1,000.00		\$ -	
Registration		\$ 4,600.00		\$ -	
Calendar	\$ 4,200.00		\$ 1,946.80		
Sponsorship		\$ 2,500.00		\$ 1,946.80	
Sales		\$ 1,700.00		\$ -	
Curling bonspiel	\$ 800.00		\$ 705.00		
Education & Outreach	\$ 1,800.00		\$ 1,000.00		
School talk bussing		\$ 1,000.00		\$ 1,000.00	APEGS
Open House Public Lecture		\$ 500.00		\$ -	
Regina Public Lecture		\$ 300.00		\$ -	not updated
Field trip	\$ 8,500.00		\$ 5,485.20		Current loss of \$1482.47
Golf tournament	\$ 2,100.00		\$ 1,605.00		Current surplus of \$327.55 (meat not yet paid for)
Luncheon meeting tickets	\$ 3,700.00		\$ 1,250.00		
Membership Dues	\$ 3,500.00		\$ 1,889.51		
Merchandise/publication sales	\$ 3,800.00		\$ 1,517.85		not updated
SK Geological Open House conference	\$ 85,700.00		\$ 48,037.50		current to Sept. 26, 2016
City of Saskatoon grant		\$ 1,000.00		\$ -	
Exhibitor booths		\$ 49,700.00		\$ 32,287.50	
Short course registration		\$ 13,000.00		\$ -	
Sponsorship		\$ 22,000.00		\$ 15,750.00	
Sponsorships	\$ -	\$ -	\$ -	\$ -	
Corporate					
WBPC workshop	\$ -		n/a		
EXPENSE	\$ 138,360.00		\$ 25,547.36		
Accounting	\$ 4,000.00		\$ -		
Administrative	\$ 100.00		\$ 131.98		
Annual General Meeting	\$ 3,500.00		\$ 4,402.69		
Catering				\$ 4,206.13	
Misc.				\$ 138.84	
Awards related				\$ 57.72	
Athabasca Basin Drillcore Workshop	\$ 1,400.00		\$ 40.71		Late submission for 2015 workshop.
Catering		\$ 550.00		\$ 40.71	
Fees (Stripe)		\$ 150.00		\$ -	
Printing		\$ 700.00		\$ -	
Awards/Grants	\$ 2,900.00		\$ 2,258.57		
John Lewry Travel Grant		\$ 1,000.00		\$ 1,000.00	
AGM awards		\$ 1,400.00		\$ 1,258.57	
Open House travel subsidy		\$ 500.00		\$ -	
Calendar (printing & mailing)	\$ 4,300.00		\$ -		
Canada Post (postage & post box rental)	\$ 450.00		\$ 245.98		
Curling bonspiel	\$ 850.00		\$ 837.42		
Catering				\$ 522.42	
Ice rental				\$ 315.00	
Education & Outreach	\$ 7,600.00		\$ 3,358.90		
Open House Public Lecture		\$ 2,000.00		\$ -	
School talk bussing		\$ 2,600.00		\$ 1,502.03	
School talk misc.		\$ 500.00		\$ 140.02	
Geoscape website		\$ 750.00		\$ -	
Regina Science Fair		\$ 350.00		\$ -	
Regina Public Lecture		\$ 1,400.00		\$ 1,716.85	venue, accommodation, meals, flights
SCIEMATICS		\$ -		\$ -	
Field Trip	\$ 11,300.00		\$ 6,967.67		not sure have all expenses submitted yet
Golf Tournament	\$ 2,500.00		\$ 1,277.45		don't have all expenses submitted yet
Insurance	\$ 1,210.00		\$ 1,219.00		
Luncheon meeting (catering/venue rental)	\$ 7,500.00		\$ 1,939.88		
Lunches for Executive Meetings	\$ 650.00		\$ -		
Publications (printing)	\$ 100.00		\$ 53.90		
SK Geological Open House conference	\$ 84,750.00		\$ 866.87		
A/V		\$ 7,500.00		\$ -	
Conference venue & catering		\$ 46,500.00		\$ -	
Displays		\$ 11,000.00		\$ -	
Lanyards & badges		\$ 1,400.00		\$ -	
Misc.		\$ 400.00		\$ -	
Program		\$ 750.00		\$ -	
Short course		\$ 7,500.00		\$ -	
Signage		\$ -		\$ -	
SK Geol. Society honorarium & expenses		\$ 2,300.00		\$ -	
Tote bags		\$ 1,300.00		\$ -	
Fees (PayPal/Stripe)		\$ 2,500.00		\$ -	
Website		\$ 3,600.00		\$ 866.87	
Speaker Expenses	\$ 4,500.00		\$ 1,286.34		
Misc. (honorariums, AAPG fees)		\$ 1,500.00		\$ 491.49	
accommodation		\$ 1,300.00		\$ 398.53	
food		\$ 600.00		\$ 99.39	
transportation		\$ 1,100.00		\$ 296.93	
speaker gifts		n/a		\$ -	
Website (SGS & Geoscape)	\$ 750.00		\$ 660.00		
WBPC Workshop	n/a		n/a		

* Because of accounting software problems, this financial update is tentative and may not include all income and/or expenses