

Executive Meeting Minutes
Saskatchewan Geological Society
Monday, January 18, 2016, Noon,
2nd fl boardroom, 2101 Scarth St.

Present: Colin Card, Monica Cliveti, Maria Velez, Kate MacLachlan, Michelle Hanson, Ryan Morelli, Jared Noll, Dave MacDougall; Jason Cosford; Bernadette Knox (recording);

Regrets:

1. Approval of Agenda

Ralf passes for approval of agenda. Michelle seconds. Everyone approves.

2. Approval of Minutes of last executive meeting on Dec 10, 2015.

Michelle motions for approval of minutes. Colin seconds. Everyone approves.

3. New business

a. Honour Roll Committee Report; Nominations, Seal, Harper wants to be on committee (Dave)

Dave is meeting with Don Kent, Jim Christopher after the lunch meeting on January 25th. Charlie will agree to be on the committee. Dave is also pursuing Kim to join.

The committee is open to any new members.

Tom Sibbald is planning to attend the AGM; preparation is going well.

There is a discussion of what the subheading should be under Tom's name for the plaque. *Economic Geology* is decided on.

b. Creation of a 'General SGS Policy' document; set out major contracts, agreements, policies for future executive; website passwords; other passwords; address whose duty it would be and where it would be housed (Ralf)

Ralf has a copy of a document that will outline the duties of each member and this document will also be able to capture decisions that have been made that will have longer than several month implications. This can give information to future Executive guidelines on the business from day to day. It was decided that this is something that will become the responsibility of the Past President. It will serve as a policy document. We decided that this did not need to lead to amendments of the Society's Bylaws. The document will need to be kept up to date on a regular basis. Motion passes with all in favor.

c. Purchase an external hard drive to house Society files; will be past around at end of term to copy files onto....;instead of DropBox (Ralf)

Keeping the DropBox up to date and we could also pay for capacity and keep things up to date. An external hard drive could also be purchased for legacy documents.

Action Item Ryan: To purchase an external hard drive.

d. Changes APEGS grant applications re Constituent Societies (Ralf)

So now after the AGM we will be required to list the new committee members and contact information, a copy of a budget, a copy of the bylaws etc. This is something we have had to do every year but APEGS has now streamlined the process and added deadline for a fast application process.

Action Item Michelle: After AGM to update the exec names re ISC and banks.

Action Item Ryan: To deliver this information to APEGS after the AGM.

4. Ongoing business

a. Annual General Meeting preparation (Dave)

Dave gave an update of the AGM planning.

Dave is hoping that there will be photos on a rolling slide show at the AGM this year.

Action Item Michelle: To create a sign board of items from historic SGS things

Action Item Ralf: To add photos to the slide show in addition to what Dave has already provided.

Action Item Ralf: Take pull ups to the AGM

Action Item Bernadette: Take tickets to Dan Kohlruss for the AGM.

Action Item Bernadette: Pick up remaining calendars and money from the lab.

There will be a table for the Student Society and the SGS to sell items at.

i. Choice of Menu

Prairie Classic Buffet

ii. Choice of Wine

Same wine as last year but the price has gone up by \$2.00/bottle.

Action Item Bernadette: Find someone to take notes at the AGM in February.

b. Nomination for 2016 SGS Executive

There were once again no volunteers or nominations for this year.

Ryan is willing to move into the position as president.

Co-program chair Mike Thomas.

Jason would be willing to continue as program chair.

Monica will be VP.

Maria will move into the business manager position.

Michelle has the thought of splitting the treasurer job into two (one for main SGS business the other for Open House business). This will be an ongoing discussion. Under current by-laws the treasurer is allowed a helper.

c. Memberships update (Ryan);

nothing to report.

d. Update of talk schedule (Jason, Maria)

Julie is confirmed for the 25th. The meal will be crepes. Monica will set up for the talk this Monday.

Luc Chabanole Feb 10th

Joyce McBeth Feb 25th.

William McKennon talk. He will be willing to do a talk in the morning to school groups.

Action Item Michelle: To follow up with Jason about getting this done through the Education committee meeting. April 20th is the morning he could speak.

Maria looked at the U of R. Could also be held at the theater at the Museum. The costs would be roughly the same. But the room cannot be scheduled until the end of March.

Museum has good parking and we could also book it now and begin advertising it.

Think about options for Sponsorship.

Action Item Exec: Another venue or more advice or suggestions let Jason know.

e. Business Manager Update (Monica)

Nothing to update

f. Proposed 2016 Budget

Michelle provided copies and she is looking for input. She is looking for input on where we will bring in money and where we will be spending it.

At this point we are sitting at a \$13,500 deficit.

The school lecture is one place that we will not have funding in the future.

g. Treasury update (Michelle)

Michelle went into detail on the expenses that we have each year.

Michelle will increase the amount of the money in from the Field Trip.

Community initiative fund is a provincial grant. The application is due by Feb. 1.

Action Item Exec: To review the budget Michelle has provided.

Action Item Monica: Making the application for this fund and Michelle could provide some information.

Michelle tabled an

h. Kent Club report (Jared)

The club activities have been limited lately. There were 35 students that got funded to attend the WIUGC in Saskatoon. Seven students going to Round up and 14 students going to PDAC.

Clothing sales etc going on. Kent Club Annual Meeting

i. File Clean-up at the Lab; Publications Inventory (Bernie)

Much of historic files were recycled since we are not required to save these longer. The actual publication inventory will have to be done in early Spring.

j. Other business

5. Unfinished Business

a. Geological Highway Map (Re-profiling through Website and SaskTourism; Reprint) (Ralf)

6. Next meeting: 3rd week in February

7. Meeting adjourned at 13:25 pm