

Executive Meeting Minutes
Saskatchewan Geological Society
Thursday, May 19, 2016, 12:00 pm
11th Floor West BR, 1945 Hamilton St.

Present: Ryan Morelli, Ralf Maxeiner, Omid Mahmoodi, Mike Thomas, Michelle Hanson, Monica Clivetti, Maria Velez, Kate MacLachlan, Jason Cosford, John Kelley

Regrets: John Lake

1. Approval of Agenda

Motion was made by Michelle, and was seconded by Jason.

2. Approval of Minutes of last executive meeting on Apr. 22, 2016.

Motion was made by Mike, and was seconded by Ralf.

3. New business

a. Debrief on School Lectures (Kate)

The event went very well. A better communication is required for future events to avoid any inconvenience for guest lecturers and attendances.

b. Field Trip update/pricing (Ryan, Mike)

Trip costs were estimated to be ~\$9500 in total for 18 people. Registration fee was set to be \$500 CAD per person. Students get 50% discount. This price covers transportation, accommodation, lunch, printing guidebook, and park entry fees. Dinner and breakfast are not covered. The percentage of the costs and maximum contribution that the society is committed to cover should be assigned. Cancellation fees for hotels should be checked (Ryan). There should be a statement for trip cancellation after registration (Ryan).

c. Potential Eastend field trip (Ryan for John Lake)

A two-day trip was an interesting idea to people if a proper time is chosen (late August and early September)

d. Geoscape: contract with Kate Grapes-Yeo to update curriculum links (Kate)

An amount of \$1000 CAD was approved towards updating current curriculum links. Further communication with Kate Grapes-Yeo via email or signing a paper contract is required (Kate).

e. GEOrock Garden at Campbell Collegiate (Michelle)

Further negotiation with the school board and teachers (in particular, earth sciences teacher) is required to evaluate any collaboration or funding (Michelle, John Kelley).

f. Other?

4. Ongoing business

a. CIF, CGF Grant application updates (Monica, Kate)

It is expected to hear back from CIF and CGF in mid-June.

b. Corporate donation letter (Monica)

The letter is being finalized to be sent out soon. One short meeting may be required (Ryan and Monica)

c. Golf Tournament/BBQ (Maria)

The venue is booked. The event starts at 1p.m. A BBQ event after the golf has not been confirmed with Dave yet (Ryan). Information and registration form should be prepared and sent out to people. No prize is planned to give out this year.

- d. Role of Geoscape in SGS (Ralf, Ryan, Kate, Fran)

Carried forward until fall.

- e. Publications inventory update (Mike)

There are several old field books which need to be scanned to keep them usable in future. Horizontal workshop volumes, which occupy 1/3 of the shelf space, should be organized and separated from SP boxes (Ryan, Ralf and Mike). SGS envelops may come to use (Michelle).

- f. Scanning of field trip guidebooks (all Exec; Omid is lead)
- g. Honour Roll Committee Report; certificates (Dave)
- h. Geoscape sub-committee report (Kate/Fran)
- i. Calendar sub-committee update (Ralf)

Photos and captions have been selected. Organizing sponsors for each page and their contribution are yet to set.

- j. Memberships update; email delinquent members (Monica)

Reminder email to renew membership has been sent out.

- k. Update of talk schedule (Jason, Mike)

Jason provided a schedule for fall talks. Peter Rose's talk has not been confirmed yet. After it is confirmed, APEGS and U of R should be contacted to hold this talk for higher number of people (Jason). Peter has also been suggested as a speaker at the Open House talks (Jason).

- l. Business Manager Update (Maria)

Purchasing a new laptop should be in consideration.

- m. Treasury update (Michelle)

Approval for the insurance of executives is required. Financial update is also attached to this document.

- n. Kent Club report (John Kelley)

Nothing to report.

- o. Other business

5. Unfinished Business

- a. Update SGS policy document (all Exec)

The document is available on Dropbox. Everybody can edit it.

6. Next meeting: late August/early September

To be determined!

7. Adjourn



SASKATCHEWAN GEOLOGICAL SOCIETY
Financial Update May 19, 2016



	2016 Proposed		2016 Actual		NOTES
	Main	Sub	Main	Sub	
NET SURPLUS/LOSS	\$ (12,560.00)		\$ (4,556.72)		
INCOME	\$ 125,800.00		\$ 8,492.36		
Annual General Meeting	\$ 2,100.00		\$ 2,305.00		
Tickets				\$ 2,005.00	
Donations				\$ 300.00	
APEGS constituent society grant	\$ 4,000.00		\$ -		
Athabasca Basin Drillcore Workshop	\$ 5,600.00		\$ -		
Sponsorship		\$ 1,000.00		\$ -	
Registration		\$ 4,600.00		\$ -	
Calendar	\$ 4,200.00		\$ -		
Sponsorship		\$ 2,500.00		\$ -	
Sales		\$ 1,700.00		\$ -	
Curling bonspiel	\$ 800.00		\$ 705.00		
Education & Outreach	\$ 1,800.00		\$ 1,000.00		APEGS
School talk bussing		\$ 1,000.00		\$ 1,000.00	
Open House Public Lecture		\$ 500.00		\$ -	
Regina Public Lecture		\$ 300.00		\$ -	
Field trip	\$ 8,500.00		\$ -		
Golf tournament	\$ 2,100.00		\$ -		
Luncheon meeting tickets	\$ 3,700.00		\$ 1,075.00		
Membership Dues	\$ 3,500.00		\$ 1,889.51		
Merchandise/publication sales	\$ 3,800.00		\$ 1,517.85		
SK Geological Open House conference	\$ 85,700.00		\$ -		
City of Saskatoon grant		\$ 1,000.00		\$ -	
Exhibitor booths		\$ 49,700.00		\$ -	
Short course registration		\$ 13,000.00		\$ -	
Sponsorship		\$ 22,000.00		\$ -	
Sponsorships	\$ -		\$ -		
Corporate		\$ -		\$ -	
WBPC workshop	\$ -		\$ -		
EXPENSE	\$ 138,360.00		\$ 13,049.08		
Accounting	\$ 4,000.00		\$ -		
Administrative	\$ 100.00		\$ 131.98		
Annual General Meeting	\$ 3,500.00		\$ 4,402.69		
Catering				\$ 4,206.13	
Misc.				\$ 138.84	
Awards related				\$ 57.72	
Athabasca Basin Drillcore Workshop	\$ 1,400.00		\$ 40.71		Late submission for 2015 workshop.
Catering		\$ 550.00		\$ 40.71	
Fees (Stripe)		\$ 150.00		\$ -	
Printing		\$ 700.00		\$ -	
Awards/Grants	\$ 2,900.00		\$ 2,258.57		
John Lewry Travel Grant		\$ 1,000.00		\$ 1,000.00	
AGM awards		\$ 1,400.00		\$ 1,258.57	
Open House travel subsidy		\$ 500.00		\$ -	
Calendar (printing & mailing)	\$ 4,300.00		\$ -		
Canada Post (postage & post box rental)	\$ 450.00		\$ 218.08		
Curling bonspiel	\$ 850.00		\$ 837.42		Loss: \$132.42
Catering				\$ 522.42	
Ice rental				\$ 315.00	
Education & Outreach	\$ 7,600.00		\$ 1,956.87		venue, accommodation, meals, flights
Open House Public Lecture		\$ 2,000.00		\$ -	
School talk bussing		\$ 2,600.00		\$ 180.00	
School talk misc.		\$ 500.00		\$ 60.02	
Geoscape website		\$ 750.00		\$ -	
Regina Science Fair		\$ 350.00		\$ -	
Regina Public Lecture		\$ 1,400.00		\$ 1,716.85	
SCIEMATICS		\$ -		\$ -	
Field Trip	\$ 11,300.00		\$ -		
Golf Tournament	\$ 2,500.00		\$ 24.14		Late submission for 2015 BBQ.
Insurance	\$ 1,210.00		\$ -		
Luncheon meeting (catering/venue rental)	\$ 7,500.00		\$ 1,766.00		
Lunches for Executive Meetings	\$ 650.00		\$ -		
Publications (printing)	\$ 100.00		\$ -		
SK Geological Open House conference	\$ 84,750.00		\$ -		
A/V		\$ 7,500.00		\$ -	
Conference venue & catering		\$ 46,500.00		\$ -	
Displays		\$ 11,000.00		\$ -	
Lanyards & badges		\$ 1,400.00		\$ -	
Misc.		\$ 400.00		\$ -	
Program		\$ 750.00		\$ -	
Short course		\$ 7,500.00		\$ -	
Signage		\$ -		\$ -	
SK Geol. Society honorarium & expenses		\$ 2,300.00		\$ -	
Tote bags		\$ 1,300.00		\$ -	
Fees (PayPal/Stripe)		\$ 2,500.00		\$ -	
Website		\$ 3,600.00		\$ -	
Speaker Expenses	\$ 4,500.00		\$ 752.62		
Misc. (honorariums, AAPG fees)		\$ 1,500.00		\$ -	
accommodation		\$ 1,300.00		\$ 398.53	
food		\$ 600.00		\$ 99.39	
transportation		\$ 1,100.00		\$ 254.70	
speaker gifts		n/a		\$ -	
Website (SGS & Geoscape)	\$ 750.00		\$ 660.00		
WBPC Workshop	n/a		n/a		