**Executive Meeting Agenda**

**Saskatchewan Geological Society**

**Friday, March 18, 2016, Noon,**

**College West Rm 209, U of R, 12 to 1:30 pm**

Present: Ralf Maxeiner, Mike Thomas, Jared Noll, Ryan Morelli, Jason Cosford, Bernadette Knox, Monica Cliveti

Regrets: Maria Velez, Michelle Hanson

1. Approval of Agenda

Monica moves to approve the agenda, Jason seconds.

1. Approval of Minutes of last executive meeting on Jan. 18, 2016.

Monica moves to approve the minutes, and Bernadette seconds.

1. New business
	1. Bernadette

She is leaving Regina and so the position of secretary will have to be filled. Monica has some ideas and we will have to ask around.

Action Item Bernadette: To put up a notice on the website. The position will be just slightly shorter than 2 years.

Ralf will fill in the website stuff and someone else will need to take minutes (Maria or Jason) until someone finds out.

* 1. CIF Grant application

Ryan giving information about going through the process -has been updated and things like the curling and golf has been removed. The details are still very strong for what is being submitted. The funding is now mainly for the outreach programs and we hope it can be approved to take pressure off.

Monica will add in some of the values for the cost for different things now that Michelle has provided.

Action Item Monica: To add in last few details, review the information a final time and submit.

* 1. Cdn Geoscience Foundation Grant application

Action Item Ralf: To put the funding application into the new form before submitting. It must be submitted by the end of the month.

Action Item Michelle: To take a last look through the funding application to check the values.

Follow up if we do happen to get both grants we will have to decide how to precede with submitting the original receipts.

* 1. Corporate donation letter (add calendar, donation levels, etc?)

A discussion of what the different corporate donation level could be. This is information that could be put on the website and then there are different exposure levels.

This will require some OH! Media changes to the website on how people can pay the different fees.

Ralf also says that we have been very poor on the promotion of the corporate sponsorship and they have generally been solicited mid-way through the year. This is something that will definitely have to be kept up to date. Ralf sees that $100 for website logos and then $200 for membership for that plus the calendar. Then there is an option for people to submit additional money and picking what type of resource this will go to.

Ryan would like to see that only a single letter goes out to each Corporation so that we have a more streamline approach to people being solicited.

Action Item Monica: For Monica to send out the corporate donations letter ASAP and with some changes to the letter outlining how the funding levels will work. Also it will have to be clear in the letter what this all means.

16 calendar sponsorships and also corporate membership but with the calendar this past year we had some confusion as to what the sponsorship got the sponsors.

There would need to be a document

$100 corporate

$200 corporate, calendar

$300 or $500 corporate, calendar, outreach exposure

Jason says that having the different levels will be good because if someone has the lowest membership it also doesn’t mean that people can’t bump up their membership later on in the year.

Action Item Ralf: To get the changes made to the website once we have decided on the amounts. Contact OH! Media to get the changes done.

* 1. Expiry of federal corporation status

2 or 3 years ago we realized that we were registered provincially and federally as a corporate status. The 2 opinions we received said we did not need the federal status. So now we are at the point where the status will expire.

A unanimous Vote in favor of allowing this status to expire.

* 1. Criteria for future student grants

The student grant for the DM Kent club has been approved.

There is a discussion about if there should be criteria for the student selection for the conferences. We will leave it with the student society for how the let their selection of who receives the funding.

* 1. Honour roll: lifetime or emeritus membership?; introduce free ‘senior’ memberships?

There is no lifetime membership for any members. We have been not giving them anything in terms of membership. Many of the members that win the award already have the lifetime membership. Should we be giving a one year membership?

Decision has been made to leave it as is.

* 1. Update on 2016 School Lectures (?)

The room has been booked at the Royal Sask Museum

Physics and Geology have both given $250 dollars.

Arrives Tuesday the 19th afternoon, speaks that evening, then is around the following day to speak to schools and leaves on the 21st.

APEGS was supposed to be sending a check.

Action Item Kate: To follow up with APEGS about this money.

* 1. Calendar Committee report; commitment to go ahead with it; photo contest, etc.

There is some photos coming in and Ralf has gotten some quotes from PrintWest for the cost of the printing.

Jason has been putting things in the Dropbox recently. There hasn’t been a calendar meeting for a month or so. Need to continue to solicit photo submissions.

* 1. SGS Soccer team

Jason has been looking into it. For us it would be $25/hour for us to rent the space. The space could be booked for the whole year.

Action Item Jason: To submit the application in August and follow up to see if it would be worth doing this.

* 1. Other business?
1. Ongoing business
	1. Curling Bonspiel update (Maria)

The space is booked, catering, sign-up

Action Item Maria: To book the curling rink for the same weekend next year. Aim for the third Saturday in March as long as it does not interfere with Thanksgiving.

The student club is going to be at the curling rink and will be looking after people signing forms.

The draw for the curling is also being done by the DM Kent club.

Action Item Ryan: To bring blank cheques for paying for things.

Action Item Jared: To get the waver forms signed and let us know if there is any additional help needed.

* 1. Honour Roll Committee Report; certificates (Dave)
	2. Geoscape sub-committee report; expense for modifying existing lesson plan; funding?
	3. Update: Date for file Clean-up at the Lab; Publications Inventory (Bernie)

Action Item Bernadette and Mike: Set a date for the publications inventory to happen. Mike has some guys that can work in the cold and will get it done.

* 1. APEGS grant applications re Constituent Societies (Ralf)
	2. Memberships update (Monica/Ryan)

 Corporate membership

56 Active membership

18 lifetime

8 emaritus

88 students

The active membership is quite low. We can also bring some memberships to the curling to try and get people

* 1. Update of talk schedule (Jason, Mike)

Sean Harvey –April 8th, 2016 is giving a beer and chit chat lecture at the Artful Dodger. 3:30pm

Sienna Johnson will have to be rescheduled

McKinnon on the 19th

Colin to give a talk in May

Discussion –Should there be a procedure for how information gets sent to the secretary to be added to the web?

* 1. Business Manager Update (Maria)

Artful Dodger has been booked for Sean Harvey

* 1. Treasury update (Michelle )

Price for the Annual General Meeting has been confirmed and it is slightly more expensive than previous years.

* 1. Kent Club report (Jared)

13 students went to PDAC. Ryan B. has won first prize in the poster competition.

 Attended the student events. Some of it was somewhat depressing but many of the people there were close to graduating so it was a good event.

 Bonspiel on Saturday

 Steak night next Tuesday

 DM Kent Club year end banquet. Students and their families will be given top priority and then the event will be opened up to the general public.

* 1. Other business
1. Unfinished Business
	1. Geological Highway Map (Re-profiling through Website and SaskTourism; Reprint) (Ralf)

There has not been very much done. Overall there is a new tab that has been created titled “Outreach” and then after the end of the competition at the end of March changes will “go live.”

* 1. Update: Creation of a ‘General SGS Policy’ document; set out major contracts, agreements, policies for future executive; website passwords; other passwords; address whose duty it would be and where it would be housed (Ralf)
	2. Geological field trip guidebooks scanned and set up on the web

Action Item Bernadette: To collect up fieldtrip guides and get them scanned for making them available on the website.

Action Item Future Secretary: To finish the scanning of the field trip guides.

Action Item All Exec: To bring forward any fieldtrip guides they have in their personal possession if they would like scanned.

Ralf had drafted something but has to look for it or re-do.

1. Next meeting: ?Friday, April 22 @ noon?
2. Adjourn