Executive Meeting Minutes  
Saskatchewan Geological Society  
Tuesday, December 20th, 2016 @ 12:00 pm  
Upstairs Meeting Room, Copper Kettle

Present: Ryan Morelli, Dave MacDougall, Kate MacLachlan, Ralf Maxeiner, Omid Mahmoodi, Michelle Hanson, Monica Cliveti, John Kelley  
Regrets: Mike Thomas, Maria Velez, Jason Cosford

1. Approval of Agenda  
   Motion was made by Michelle, and was seconded by Monica.

2. Approval of Minutes of last executive meeting on November 24th, 2016.  
   Motion was made by Michelle, and was seconded by Ralf.

3. New business
   a. Open House debrief
      Approximately 730 people registered for the event. SGS booth was well attended. Thirty calendars were sold at the booth. There are still Open House related financial matters that need to be wrapped up.
   b. Christmas party debrief
      It was held on Dec 8th at the Artful Dodger, and it went well. It will probably be one of the SGS events for the next year.
   c. AGM/banquet preps (Dave)
      It is scheduled on Feb 4th. The estimated number of attendees is 80. Clothes will be available in the venue for sale (Maria). Three tables are required for clothes (Maria), calendars (Ralf), membership registration (Monica), and admission and ticket selling (Michelle). The procedure of organizing the event and contacts will be provided on a USB key by Dave to help a person in charge of organizing the event for the next year.
   d. 2016 Honour Roll Inductee
      Ongoing
   e. Earth Science for Society Exhibition (ESfS)
      As this event is held for high school students in Calgary, it was not considered as a priority for SGS to be part of this program.
   f. Awards Committee Chair
      As suggested by Murray, he is going to be the Awards Committee Chair. It was suggested that the business manager should be also a member of this committee.
   g. Other?

4. Ongoing business
   a. Call for 2017 Exec nominations
      Until the time of the meeting nominees for three vacant positions have been confirmed: Eric Nickel for Vice President, Colin Card for Business Manager, and (possibly) Kate MacLachlan for Treasurer.
   b. AGM report
      It will be ready by end-January (Ryan).
   c. Early Bird Membership Fee
      As noted, there is no objection stated in the Bylaw to prohibit this. However, the membership fee must be less than 50. This change will take effect for 2018.
   d. Website changes – updated estimate (Ralf, Michelle)
The website changes to add the online registration and payment with updated estimate of costs were approved. Ryan made the motion, and Monica seconded. All people at the meeting were in favor.

e. Speaker gifts (Monica, Maria)

Hand lenses were ordered as the SGS speaker gift for the next year.
f. Clothing order - update (Monica)

It is in order, and people have received or receive soon their clothes.
g. Progress On Geoscape curriculum update: contract with Kate Grapes-Yeo (Kate)
h. Treasury update (Michelle)

Two cheques were approved to pay for Open House costs: Motion was made by Monica and was seconded by Ralf for a 1046 CAD cheque; motion was made by Ryan and seconded by Monica for a 9815 CAD cheque to pay for set up equipment.
i. Honour Roll Committee Report; certificate mail out (Dave)

No nomination yet (ongoing)
j. Geoscape sub-committee report (Kate/Fran)
k. Calendar sub-committee update (Ralf)

Sales are ongoing; no word yet on sales totals or financial update.
l. Memberships update (Monica)
m. Update of talk schedule (Jason, Mike)

The first talk after the New Year is Charlie Harper on Jan 17th.
n. Business Manager Update (Maria)
o. Kent Club report (John Kelley)
p. Other business

5. Unfinished Business
a. Update SGS policy document
b. GEOrock Garden at Campbell Collegiate: update (Michelle, John K.)
c. Possible Eastend field trip (John Lake)

6. Next meeting: January 25th, 2017

7. Adjourn
### 2016 Proposed vs 2016 Actual

<table>
<thead>
<tr>
<th>Item</th>
<th>2016 Proposed</th>
<th>2016 Actual</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NET SURPLUS/LOSS</strong></td>
<td>$ (12,560.00)</td>
<td>$ 58,443.97</td>
<td></td>
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<tr>
<td><strong>INCOME</strong></td>
<td>$ 125,800.00</td>
<td>$ 104,910.86</td>
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<tr>
<td>Actual General Meeting</td>
<td>$ 2,300.00</td>
<td>$ 2,005.00</td>
<td></td>
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<tr>
<td>Tickets</td>
<td>$ 4,300.00</td>
<td>$ 3,000.00</td>
<td></td>
</tr>
<tr>
<td>Donations</td>
<td>$ 2,005.00</td>
<td>$ 300.00</td>
<td></td>
</tr>
<tr>
<td>APEGs constituent society grant</td>
<td>$ 4,000.00</td>
<td>$ 4,000.00</td>
<td></td>
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<tr>
<td><strong>EXPENSE</strong></td>
<td>$ 138,360.00</td>
<td>$ 46,466.89</td>
<td></td>
</tr>
<tr>
<td>Accounting</td>
<td>$ 4,000.00</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>Administrative</td>
<td>$ 100.00</td>
<td>$ 131.98</td>
<td></td>
</tr>
<tr>
<td>Annual General Meeting</td>
<td>$ 3,500.00</td>
<td>$ 4,206.13</td>
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<tr>
<td>Catering</td>
<td>$ -</td>
<td>$ 4,191.94</td>
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<tr>
<td>Misc.</td>
<td>$ -</td>
<td>$ 3,252.42</td>
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<tr>
<td>*Note: Sum of income and expense differs from above</td>
<td>$ 125,800.00</td>
<td>$ 104,910.86</td>
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</tbody>
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### NOTES

- *Because of accounting software problems, this financial update is tentative and may not include all income and/or expenses*

### Summary

#### Key Differences

- **Revenue**
  - **Annual General Meeting**: Decreased by **$10,500.00**
  - **Luncheon meeting tickets**: Increased by **$2,445.00**
  - **Membership Dues**: Reduced by **$1,680.51**
  - **Merchandise/publication sales**: Increased by **$1,831.35**
  - **Exhibitor booths**: Increased by **$3,025.00**

- **Expenses**
  - **Catering**: Increased by **$32.63**
  - **Awards**: Reduced by **$57.72**
  - **A/V**: Reduced by **$7,500.00**
  - **Misc.**: Increased by **$400.00**

- **Overall**
  - Net surplus/loss decreased from **$49,660.39** to **$58,443.97**
  - Income decreased from **$125,800.00** to **$104,910.86**
  - Expense increased from **$138,360.00** to **$46,466.89**