

Executive Meeting Agenda
Saskatchewan Geological Society
Tuesday, November 3, 2015, Noon,
2nd floor 2101 Scarth St

Present: Michelle Hanson, Colin Card, Jason Cosford, John Kelley, Monica Cliveti, Maria Velez, Ryan Morelli, Ralf Maxeiner, Kate MacLachlan

Regrets:

1. Approval of Agenda

Ryan motions to approve the agenda, Michelle seconds. Everyone approves.

2. Approval of Minutes of last executive meeting on Sept 29, 2015.

Colin motions to approve the minutes of last meeting, Ralf seconds. Everyone approves.

3. New business

a. SGS Booth at Open House in Saskatoon; (Ralf)

i. Scheduling

We are going to send out a call for volunteers to man the booth to sell the calendar, get recognition for sponsoring. Monday 4-10pm Tuesday 12-2pm 4-7. Also a table from 6pm to 30 minutes after the public lecture outside the room. A meeting will happen just prior to Open House or actually at the Open House to get everyone on the same page.

Action Item Ryan: To have some membership forms available at the booth.

ii. Merchandise (calendar, t-shirts, publications)

We will not actually bring merchandise to sell.

Action Item Bernadette: The Kent Club and the SGS will order 72 mugs. The Kent Club will pay for half of the mugs we will order.

Then we will see how many are purchased and we can always order more.

b. Open House Public Lecture – Grant Zazula on mammoths; logistics; intros; (Jason)

Ralf will introduce and welcome the speaker.

Action Item Kate: To pick up the speaker from the airport on Monday night OR find an alternative if she can't do it.

Action Item Ralf: To get details to Kate about when Grant Zazula will arrive.

Action Item Bernadette: To bring up a speaker gift Calendar, Ammonite, Book for gift.

c. Email from Kent Club re Fundraiser at Boston Pizza; asking for prizes (Ralf, Jared)

Pasta night and raffle at Boston Pizza. Wondering if there would be any prizes available. There are some odds and ends merchandise.

Action Item Bernadette: Get 4 items to the Kent Club before November 23.

4. Ongoing business

a. Memberships update (Ryan)

Ryan has entered the new membership from the Kent Club.

Action Item John: To send an update for the membership list and provide a cheque to Michelle.

Action Item Ryan and Michelle: To check over what people have paid and which are outstanding from summer time emails.

b. Update of talk schedule; (Jason, Maria)

Stu Hamilton November 18 at the Artful Dodger

Steve Pearcy November 24th

Ralf Maxeiner mid-December 16th. Montana field trip

Mike Dumuth U of S. January 11 or mid

Luc Chabanole January 21st

William McKinnon Pluto imaging –he will come to the U of R and do a public lecture. April 11 or April 18th

Alfred McKewean Chief scientist would be unable to come but he will see if there is someone else in their office that can be given. Could be part of the September public lecture in the fall.

James Rice could be an Open House public lecture or just a great Regina speaker.

Murray Gringas Hutchinson Lecture tour.

Emily Banforth

Gabrial Mangano -biology of trace fossils

Kate McLachlan about Ethics in Geology

c. Business Manager Update; Artful Dodger? (Monica)

The menu this time will be the crepes and it will be \$15.

d. Treasury update; (Michelle)

Cheque for PrintWest \$4166.80 Motion for approval by Ralf and seconded by Monica. Everyone approves.

Cheque for \$1780 for lanyards at Open House. Colin motions for approval, Ryan seconds. Everyone approves.

Details from the bank accounts provided by Michelle.

e. Field Trip Expenses (Michelle)

Michelle gives details from the field trip expenses. This year the field trip charge per person were down to \$350 per person. We had one of the largest losses on the field trip this year. We should still have a cost of \$500.

Action Item Ralf: Write an email to John and other field trip leaders about having field trip meetings earlier; also like to have a more detailed budget this year so we can help to see where the money is

being spent and how. Since we are \$2100 over the previous average losses, future trips need to ask for more money from field trip participants.

- f. Retractable Banner for SGS conference booth; update (Maria, Ralf)

Ralf displaying the banners and it will cost \$300/banner for each banner. It will take 5 days to be printed and available. Voted on approving the cost of printing. All in favour.

- g. Kent Club report Jared)

Students going to Esterhazy, Boston Pizza fundraiser, Christmas fundraiser party, submitting for WIUGC

- h. Calendar Committee; increased expenses (Ralf)

Ralf displays and discusses the calendar.

Kate will take 25 to the APEGS office to sell.

Ralf says that the cost ended up being higher due to various different things. We should still make a profit and in addition the calendar is a wonderful document. Everyone agrees!

- i. K-12 Committee application (Kate, Ralf)

Action Item Kate: To look for the way for us to apply for the bus funding for the school lecture.

Action Item Kate: April school lecture will be focused on uranium.

- j. Other business

Ryan discusses about having a form for fieldtrips to fill out at least a month in advance of the event. This will give an idea about the event so we can discuss them ahead of time.

Action Item Ryan: To circulate the form to the executive.

Action Item Bernadette: To add the form to the website for people to download and submit.

It is also possible for student groups etc. to use this form to apply for funding with us.

Action Item Ralf: To follow up on our \$4000 budget application with APEGS.

5. Unfinished Business

- a. App of Geological Highway Map; nothing to report
- b. Geological Highway Map (SaskTourism; Website, Profiling, Reprinting?) (Ralf)
- c. Delayed 'til Dec: Spreadsheet of Publications and Organizing files at Lab (Bernie's lead)

6. Next meeting: Tuesday Dec 8; Downtown; lunch meeting

Item for next meeting. New committee members.

7. Adjourn

Saskatchewan Geological Society
Financial Update Nov. 2, 2015

| | 2015 Proposed | | 2015 Actual | | Notes |
|---|----------------------|-----|---------------------|-----|---|
| | Main | Sub | Main | Sub | |
| NET SURPLUS/LOSS | \$ 430.00 | | \$ 44,212.32 | | |
| INCOME | \$ 130,300.00 | | \$ 90,139.90 | | |
| Annual General Meeting | \$ 2,100.00 | | \$ 2,050.00 | | |
| Donations | | | \$ 350.00 | | |
| Ticket sales | | | \$ 1,700.00 | | |
| APEGGS constituent society grant | \$ 4,000.00 | | \$ - | | |
| Calendar | \$ 5,000.00 | | \$ 1,740.70 | | |
| Sponsorship | \$ 2,000.00 | | \$ 1,740.70 | | |
| Sales | \$ 3,000.00 | | | | |
| Curling bonspiel | \$ 900.00 | | \$ 705.00 | | |
| Field trip | \$ 6,000.00 | | \$ 6,125.00 | | |
| Golf tournament | \$ 2,600.00 | | \$ 2,265.00 | | |
| GST | | | \$ 38.92 | | |
| Luncheon meeting tickets | \$ 4,000.00 | | \$ 2,685.00 | | |
| Membership Dues | \$ 3,500.00 | | \$ 3,072.11 | | |
| Merchandise/publication sales | \$ 3,700.00 | | \$ 3,344.25 | | |
| SK Geological Open House conference | \$ 83,000.00 | | \$ 48,413.92 | | <i>current to Sept. 30; will be easy to break down once all income has been processed</i> |
| Exhibitor booths | \$ 45,000.00 | | \$ - | | |
| Sponsorship | \$ 20,500.00 | | \$ - | | |
| Short course registration | \$ 17,500.00 | | | | |
| Sponsorships | \$ 500.00 | | \$ - | | |
| Corporate | \$ - | | | | |
| Open House Student Event | \$ - | | | | |
| Open House Public Lecture | \$ 500.00 | | | | |
| Regina Public Lecture | \$ - | | | | |
| WBPC Core workshop | \$ 15,000.00 | | \$ 19,700.00 | | |
| EXPENSE | \$ 129,870.00 | | \$ 45,927.58 | | |
| Accounting | \$ - | | \$ - | | |
| Administrative | \$ 100.00 | | \$ 33.18 | | |
| Annual General Meeting | \$ 3,500.00 | | \$ 3,591.23 | | |
| Door Prize | | | \$ 18.85 | | |
| Misc. | | | \$ 70.68 | | |
| Awards | | | \$ 118.37 | | |
| Venue/catering | | | \$ 3,383.33 | | |
| Awards/Grants | \$ 2,800.00 | | \$ 1,034.69 | | |
| John Lewry Travel Grant | \$ 1,000.00 | | | | |
| AGM awards (including expenses) | \$ 1,300.00 | | \$ 1,034.69 | | |
| Open House travel subsidy | \$ 500.00 | | | | |
| Calendar (printing) | \$ 3,600.00 | | \$ - | | |
| Canada Post (postage & post box rental) | \$ 400.00 | | \$ 504.14 | | |
| Curling bonspiel | \$ 900.00 | | \$ 763.92 | | |
| Education/Outreach | \$ 8,910.00 | | \$ 2,946.30 | | |
| Open House Public Lecture | \$ 2,000.00 | | | | |
| School talk bussing | \$ 3,300.00 | | \$ 1,922.20 | | <i>Regina Public still outstanding</i> |
| School talk misc. | \$ 500.00 | | \$ 801.38 | | |
| Geoscape website | \$ 660.00 | | | | |
| Regina Science Fair | \$ 350.00 | | | | |
| Regina Public Lecture | \$ 1,000.00 | | \$ 94.60 | | <i>not all expenses submitted</i> |
| SCIEMATICS | \$ 100.00 | | \$ 128.12 | | |
| Sask Geo App | \$ 1,000.00 | | | | |
| Field Trip | \$ 9,000.00 | | \$ 11,374.38 | | |
| Montana | | | \$ 11,086.38 | | <i>doesn't not include \$7.50 fee yet</i> |
| Avonlea | | | \$ 288.00 | | |
| Golf Tournament | \$ 3,500.00 | | \$ 2,039.91 | | |
| GST expenses | | | \$ 353.77 | | |
| Insurance | \$ 1,200.00 | | \$ 1,207.00 | | |
| Luncheon meeting (catering) | \$ 10,200.00 | | \$ 5,668.84 | | |
| Lunches for Executive Meetings | \$ 900.00 | | \$ 438.64 | | |
| Publication printing | \$ - | | \$ 98.70 | | |
| SK Geological Open House conference | \$ 75,350.00 | | \$ 3,203.76 | | <i>for 2015 Open House only</i> |
| Conference venue | \$ 46,000.00 | | | | |
| Display booth | \$ 10,100.00 | | | | |
| Misc. | \$ 200.00 | | | | |
| Program | \$ 850.00 | | | | |
| Short course instructor expenses | \$ 10,000.00 | | | | |
| Short course printing | \$ 700.00 | | | | |
| Fees (Stripe/PayPal) | \$ 2,500.00 | | | | |
| Website | \$ 5,000.00 | | \$ 3,203.76 | | |
| Speaker Expenses | \$ 8,350.00 | | \$ 5,791.56 | | |
| Misc. (honorariums, AAPG fees) | \$ 2,500.00 | | \$ 1,470.33 | | |
| accommodation | \$ 1,800.00 | | \$ 1,357.48 | | |
| food | \$ 1,650.00 | | \$ 446.54 | | |
| transportation | \$ 1,900.00 | | \$ 1,955.00 | | |
| speaker gifts | \$ 500.00 | | \$ 562.21 | | |
| Website | \$ 660.00 | | \$ 728.76 | | |
| WBPC Core workshop | \$ 500.00 | | \$ 6,148.80 | | |
| A/V | | | \$ 561.80 | | |
| Catering | | | \$ 2,428.63 | | |
| Misc. | | | \$ 203.94 | | |
| Planning meeting catering | | | \$ 64.73 | | |
| Volume printing | | | \$ 2,889.70 | | |